Vilnius University General Terms and Conditions for Open Access to Resources and Service of Research and (Social, Cultural) Development Infrastructure

Annex 1

**(Application form for open access services or equipment)**

**APPLICATION FOR OPEN ACCESS SERVICES OR RESOURCES**

.../.../20... No.

Vilnius

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| **1. Client** |
| * 1. **Details of the natural or legal person or unit of Vilnius University**
 |
| Name/Name and surname:Company code: VAT payer’s code:Address: Phone: E-mail: |
| **1.2. Client status** (*please* *tick*) |
| * Vilnius University
* Other institution of science and studies
* Small or very small enterprise established less than 12 months ago (date of establishment (*please specify*): )
* A small or very small company, the shareholders of which are scientists and / or other researchers of Vilnius University, that develops R&D-based solutions created by Vilnius University
* Any other business entity
* Other (*please specify*):
 |
| **2. Required open access service or resource, including the estimated duration of use** |
| No. | University unit | Service or equipment (*exact name*) | Time required, in hours (*if known*) |
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| **3.** **Other services and / or conditions** required to conduct your research and / or experiment |
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| **4.** Description of the planned research and / or experiment (aims, objectives, deliverables) |
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| **5. Preferred form of open access services** (*please* *tick*) |
| * 5.1. Open access to resources without the assistance of University staff
* 5.2. Open access to resources with the participation of University staff
* 5.3. Open access services provided by the University staff using open access resources
* 5.4. Training services to teach how to use open access equipment
* 5.5. Planning a research or experiment and interpreting the results
* 5.6. Expert advice
* 5.7. The optimal option chosen by the University’s specialists by taking into account the aims and objectives of the research and the Client’s competence
* 5.8. In accordance with the Agreement (*specify date and number*):
 |
| **\*For external users. If option 5.1 has not been ticked**, the intellectual property (hereinafter referred to as the IP) created during the provision of open access services shall be distributed as follows (*please* *tick*):* All the IP created during the provision of the open access service goes to the Client and the University may not use the IP for any purpose.
* All the IP created during the provision of the open access service goes to the Client and the University may use the IP for scientific and academic purposes.
* The IP created during the provision of the open access service is shared between the Client and the University in the following proportions: -% to the Client, -% to the University.
* In accordance with the Agreement (*specify date and number*):

*\* All the IP created by internal users belongs to the University in accordance with the University's intellectual property management regulations.* |
| **6. By when would you want to get the results of open access services? For how long would you like to receive open access services?**  |
|  |
| **7. Equipment, materials, samples, software provided by the Client** |
| No. | Materials, equipment, means (*exact name*) | Quantity (*hours of use*) | Method, purpose and restrictions of use  |
|  |  |  |  |
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|  |  |  |  |
| **8. Other provisions.** We hereby certify that (*please* *tick*): |
| * the course and (or) results of the planned research and (or) experiments do not pose any threat to the state, society, individuals and (or) the environment, it will be carried out in accordance with the law of the Republic of Lithuania, and all the necessary permits from respective controlling institutions have been obtained;
* we undertake not to disclose, transfer or otherwise pass on any confidential information owned by the University and received during the provision of the service, unless otherwise provided by the law of the Republic of Lithuania;
* we understand that should any damage be done to open access resources as a result of us performing research on our own, we will have to remunerate the damage;
* we have provided the correct information in the application;
* we have read and agree with Vilnius University General Terms and Conditions for Open Access to Resources and Service of Research and (Social, Cultural) Development Infrastructure (hereinafter – the Terms and Conditions), and we understand that by submitting the Application we hereby agree that an open access service agreement should be concluded in line with the procedure discussed in the Terms and Conditions, and that the Terms and Conditions as such shall be an integral part of the agreement.
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| **9. Qualification of the Client's personnel who will work with open access resources**  |
| *(If operations with open access equipment will be performed by the Client's representatives, please provide information on the qualification of the Client's personnel working with open access resources, i.e. names, degrees, work and research experience of specific individuals to allow the open access administrator to assess the ability of the Client's representatives to perform the necessary work independently.)* |
| **10. Other relevant information** |
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**Authorized representative of the Client**

*(Name of organization) (Signature) (Name and surname)*